

Board Policy Regarding Electronic Key Cards
Adopted by The Board of Directors, 04/14/2020

1. Every homeowner shall be provided with two (2) key cards to access common areas.
 - a. If a key card is lost, damaged, or stolen a replacement may be obtained by contacting the Resident Manager. A replacement charge of \$35.00 shall be paid to the Resident manager before a replacement key card is issued.
 - b. All key cards that are reported as lost, damaged, or stolen will be deactivated. No homeowner shall have more than two (2) active key cards at any given time.
2. Homeowners shall not allow anyone use to use their key cards, under any circumstances.
 - a. Homeowners who are not allowed to use the common areas shall not use the common areas as guest of another homeowner. Homeowners who allow prohibited homeowners to use the common areas shall be in violation of this policy.
3. No homeowner shall attempt to circumvent, bypass, or damage any locks at any of the common areas. The cost of repairs or replacement of any equipment shall be charged to the homeowner in question. These fees shall be payable immediately.
4. The Board shall have the authority to authorize the distribution of "master" key cards to any individual, company, or agency, at its discretion, for the purposes of incident review, repairs, maintenance, or any other reason deemed appropriate by the Board.
5. All computer, network, and internet infrastructure at the common areas are designated for the sole use of the electronic lock system, security systems, and other purposes deemed necessary by the Board. No homeowner, nor any other individual computer, network, and internet infrastructure at the common areas for personal use, or for any other purpose.